

Wise Penny Sales Associate

Position: Sales Associate

Job Type: Part-Time

Hours: Up to 15 hours per week

Compensation: Starting at \$12.50 per hour

About Us: *The Junior League of Baltimore, Inc., is an organization of women whose mission is to advance women's leadership for meaningful community impact through volunteer action, collaboration, and training. The Wise Penny is a thrift store owned and operated by the Junior League of Baltimore. The shop provides quality new and "gently used" clothing and household items at affordable prices. Proceeds are used for funding the League's community projects. Since opening in 1970, The Wise Penny has raised over \$2.5 million to support the League and its programs.*

Responsibilities:

- Providing exemplary customer service
- Inventory management – receiving, processing, and pricing donated items following the Store Supervisor's guidance
- Operating the cash register and handling cash
- Completing store opening and closing tasks
- Maintaining store cleanliness and order
- Supporting the preparation of visual merchandising
- Assisting with volunteer management
- Other duties may be required

You'll be successful in this role if you:

- ✓ Are looking for an opportunity to expand your experience in the secondhand retail industry
- ✓ Enjoy working with people from different backgrounds
- ✓ Have a love for Baltimore City
- ✓ Want to work for an organization with a commitment to DEIB (*Diversity, Equity, Inclusion and Belonging*)
- ✓ Are looking to supplement your income with a part-time position

Qualifications:

- A minimum of high school diploma or GED and 1+ years in the retail, secondhand retail, or gift shop industries; **or** 4+ years in the retail, secondhand retail, or gift shop industries
- Must be able to safely lift up to 50 pounds
- Proof of COVID-19 vaccination before your final interview
- Complete a pre-employment background check
- Reliable transportation

Preferred Skills:

- Bilingual (English and Spanish)

Benefits:

- Employee discount
- Flexible schedule

Shift:

- 8-hour shift

Weekly Day Range:

- Weekend availability required

COVID-19 Considerations:

- The Junior League of Baltimore and The Wise Penny follow federal, state, and local guidelines and recommendations.

Work Location: One location