|  |  |
| --- | --- |
| **Admissions Guide for Prospective New Members****Spring 2019** |  |
| **For more information, contact: The Junior League of Baltimore, Inc. 5902 York Road Baltimore, Maryland 21212 Join@JLBalt.org** [**www.jlbalt.org**](http://www.jlbalt.org) | Information and Application Materials |

Membership

Information

2018-2019

Mission Statement

The Junior League of Baltimore, Inc. is an organization of women committed to promoting voluntarism, developing the potential of women, and improving our community through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.

Reaching Out Statement

***Our Commitment to Diversity and Inclusion***

The Junior League welcomes all women who value our Mission. We are committed to inclusive environments of diverse individuals, organizations and communities.

Joining the Junior League of Baltimore

The Junior League of Baltimore offers the New Member experience in both the fall and spring. Applications are now being accepted for the Spring 2019 New Member Class. Upon successful completion of the New Member requirements, women in the Spring 2019 class will be conferred Active Member status in May 2019.

The New Member experience includes trainings, social gatherings, participation in JLB programs and projects, and collaboration with our community partners. The experience is designed to integrate new members into the organization.

Membership Prerequisites

A woman desiring to join the Junior League of Baltimore (JLB) should:

Be at least 21 years of age prior to the beginning of the New Member Course

Live in the greater Baltimore metropolitan area

Have a strong interest in voluntarism

Demonstrate her ability to meet the New Member requirements

Membership

Requirements

2018-2019

New Member Requirements

New Members must complete their New Member Menu prior to April 30, 2019 in order to eligible for Active Status.

**NEW MEMBER MENU OF OBLIGATIONS**

\_\_\_\_\_ Pay Dues

\_\_\_\_\_ Pay New Member Course Fee

\_\_\_\_\_ Attend 3 NM Orientation/Training Events

\_\_\_\_\_ Attend 2 General Membership Meetings

\_\_\_\_\_ Complete 2 Hours of Service in The Wise Penny

\_\_\_\_\_ Complete 1 New Member Group Activity

\_\_\_\_\_ Complete 1 Community Impact Credit

New Member

Important Dates

2018-2019

Save the Date!

|  |  |
| --- | --- |
| December 10, 2018 | Application Deadline for Spring 2019 New Member Class; New Member Dues and Course Fee Due |
| December 17, 2018 | Acceptance Emails Sent |
| January 12, 2019 (snow date: January 19) | New Member Orientation & Training Event 10:30 a.m. to 4:00 p.m. at Headquarters |
| January 22, 2019 | General Membership Meeting |
| February 19, 2019 | First New Member Training |
| February 26, 2019 | General Membership Meeting |
| March 19, 2019 | Second New Member Training |
| March 26, 2019 | General Membership Meeting |
| April 16, 2019 | Third New Member Training |
| April 23, 2019 | General Membership Meeting |
| April 30, 2019 | New Member Menu of Obligation to be completed |
| April 30, 2019 |  Placement Fair  |

JLB Application

Procedures 2018-2019

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Prerequisite Checklist:**

1. \_\_\_\_\_\_\_\_\_ I have a strong interest in voluntarism
2. \_\_\_\_\_\_\_\_\_ I will be over the age of 21 by December 10, 2018
3. \_\_\_\_\_\_\_\_\_ I live in the Greater Baltimore area
4. \_\_\_\_\_\_\_\_\_ I understand the requirements and will demonstrate my ability to fully complete the obligations of membership in the Junior League of Baltimore
5. \_\_\_\_\_\_\_\_\_ I have completed all steps in the membership application process (below)

**Step 1: Attend an Informational Session (& Social Event Opportunities)**

The Junior League of Baltimore engages with Prospective New Members by way of a two-step process. During our recruitment process we offer (1) social events (held at various locations throughout the area), and (2) informational sessions (held at JLB headquarters).

Prospective New Members are encouraged to attend at least one social event, and at least one informational session. However, *particular importance* is placed on the attendance of an informational session, as it constitutes an opportunity to formally learn about the Junior League, the responsibilities and benefits of membership, and the time and effort necessary to participate.

Please check our website or email at Join@JLBalt.org for times, dates, details, and locations of our social events and informational sessions.

**Step 2: Complete the Membership Application on page 5 and 6.**

Complete a Membership Application and New Member Commitment agreement and return it to the Junior League of Baltimore with the required dues. You may provide by mail, email, or hand-delivery to headquarters. Classes are limited in size. Confidential financial assistance and payment plan information are available upon request.

**Step 3: Attach Resume and one (1) Letter of Recommendation.**

Applications will NOT be considered without an accompanying resume and letter of recommendation. One letter of recommendation is required, with preference to those whose references are Junior League members.

**Step 4: Sign and date the New Member Commitment Agreement**

Please read fully the guidelines and requirements and consider your commitment level.

**Step 5: Pay Dues and New Member Fee by December 10, 2018**

The New Member Course Fee is $82.00 and Prorated Annual Dues are $103.00. Please fill out and submit the payment authorization form if paying by credit card along with your application or mail a check for the full amount ($185.00) to Junior League of Baltimore headquarters (Attn: Jessica Donohue 5902 York Rd. Baltimore, MD 21212). Payment will be deposited upon receipt. Payment installment plan option(s) are available, please feel free to inquire. If not accepted, we will refund the dues amount paid.

Please Note: Spring New Members who are moved to active status will be responsible for 2019-20 League-year dues shortly after the new member process is completed in May 2019, as the League-year turns over at that time.

Membership Application

2018-2019

Name of Applicant:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Last) (First) (Middle)

Address:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Number and Street) (City) (State) (Zip Code)

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date of Birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (MM/DD/YYYY)

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

T-shirt Size: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How did you hear about the Junior League of Baltimore? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If a current member referred you, please write down their name.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Were you previously affiliated with another Junior League? If so, please name the league.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Why are you interested in joining the Junior League? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please list any recent memberships, community service affiliations or awards. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

As a member, you will be asked to attend at least two meetings a month in person, including a general membership meeting and a committee meeting (usually scheduled on Tuesday nights). In addition, as a member, you will be expected to commit time to the League’s fundraising and community events. The League, however, offers flexibility in the scheduling of these service requirements. Do you anticipate any consistent scheduling conflicts or hardships in meeting such expectations?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

As a New Member, your New Member Class will be subdivided into smaller groups for which each group will have 1-2 Junior League Membership Outreach Committee Members as your mentor(s). This will be your primary socialization group. How would you like to be grouped with your peers? (ex: by neighborhood where you live, areas of interest in the league, professional similarities, etc.)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Please feel free to attach additional information as needed)

New Member Commitment Agreement

2018-2019

By signing below, I acknowledge that I have reviewed the New Member Menu of Obligations as delineated on page two (2) of this Admissions Guide for Prospective New Members. I have fully considered my level of interest and commitment to the Junior League of Baltimore. I agree to fulfill the New Member Menu of Obligations, including financial obligations as outlined in this guide. I understand that if I do not fulfill my menu of obligations, including my financial obligations and do not explicitly inform the Junior League of Baltimore that I want to discontinue membership, I will be dropped from the Junior League of Baltimore’s membership with the status of Resignation Not in Good Standing.

**IN RETURN FOR COMPLETING THESE REQUIREMENTS, THE JUNIOR LEAGUE OF BALTIMORE PLEDGES TO PROVIDE QUALITY TRAINING AND EXPERIENTIAL OPPORTUNITIES TO EMPOWER YOU TO MAKE A POSITIVE CHANGE IN YOUR COMMUNITY.**

I understand by returning my completed membership application and applicable dues, I agree to the outlined obligations of membership. I understand that I must fulfill these requirements within the stated deadlines in order to be eligible for Active membership, unless an extension is approved by the Membership Outreach Committee. I understand that I shall abide and follow all pertinent bylaws and operational policies of the Junior League of Baltimore, Inc., during this period of time. I also understand that the New Member classes are limited in size, and only completed applications received by the deadline will be considered.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Printed Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Date

**Spring New Member – Credit Card Authorization Form for League Year 2018-2019**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Membership Status: Spring 2019 New Member

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Total Required Dues and/or Fees: $103.00 dues + $82 course fee = $185.00**

**Please circle payment option:**

* Paid in full by check
* Paid in full by credit card
* Three-Payment Plan: **Payment 1: $51.50; Payment 2: $51.50; Payment 3: $82.00**

***Debit/Credit Card Information***

**Please circle card type:**

* Visa
* MasterCard
* American Express
* Discover

**Name on Card:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Expiration Date:** \_\_\_\_\_\_\_\_\_\_

**Credit Card Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **CCV:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Terms and Conditions*

* Upon written request, members may choose to pay eligible financial obligations in three installment payments. The deadline for return of the payment plan enrollment form is **December 10, 2018.**
* The first payment plan installment shall occur on **December 10, 2018**. The second payment plan installment shall occur on **January 15, 2019.** The third payment plan installment shall occur on **February 15, 2019.** Payments shall be made by debit/credit card only. *The Junior League of Baltimore, Inc. will generally charge the above-listed card within 10 days of the payment due date.*
* If paying the full dues amount by credit card the payment shall occur on December 10, 2018. If not accepted, we will refund the dues amount paid.
* If paying by check it will be deposited upon receipt. If not accepted, we will refund the dues amount paid.
* Members are responsible for informing the administrative staff of the Junior League of Baltimore in writing of any changes to their debit/credit card information. Members who fail to ensure timely remittance of the required installment payment will be liable for a $15.00 fine per late installment payment in addition to the required installment payment.
* The League understands that membership dues and fees may, from time to time, cause a financial hardship for an individual member. Please contact Jessica Donohue, JLB Office Manager (jessica@jlbalt.org), in confidence if you are faced with this situation and we will make alternative dues payment options available to you.

I agree to the terms and conditions above and authorize The Junior League of Baltimore, Inc. to keep my signature on file and to charge my payments to the debit/credit card listed above.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature Date